

APPLICATION FORM

PRACTICAL DRIVING TEST



FOR OFFICIAL USE ONLY

APPLICATION NO.

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Using a credit or debit card you can apply for your driving test online at www.rsa.ie

When you have the application form completed, you can detach this page and please forward it together with the correct fee to the address given below. If you have not heard from us within two weeks, please contact The Road Safety Authority (contact details below). Any personal information which you volunteer on this application will be treated by the RSA strictly in accordance with the Data Protection Acts, 1988 & 2003.

(Please complete in BLOCK capitals)

1. Details

DRIVER NUMBER IS COMPULSORY — YOUR APPLICATION FORM CANNOT BE PROCESSED WITHOUT THIS

What is your Driver Number? (see note 7 on page 5)

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If you are a first time learner permit holder, you cannot take a driving test until 6 months after the issue date of the permit for a car, motorcycle or works vehicle. (see note 7 on page 5). For details on Learner Driver Training requirements for all first time learner permit holders see note 8 on page 5. Category BE and bus and truck categories are exempt from this requirement.

TITLE:

Mr Mrs Miss

SURNAME:

FIRSTNAME:

CURRENT ADDRESS:

TOWN:

COUNTY:

DATE OF BIRTH:

DAY			MONTH			YEAR													
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GENDER:

MALE FEMALE

DAYTIME PHONE NUMBER:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

MOBILE PHONE NUMBER:

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We may use texts from time to time to remind you about your test appointment and other application information

E-MAIL ADDRESS:

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Please tick which method you want us to use to correspond with you e.g. to acknowledge your application and notify you of appointment date (please tick one box) EMAIL or POST

If you select email, please check your email account regularly, as we will send your test appointment details via email only.

You should ensure that drivingtest@rsa.ie is on your 'safe senders list'.

PERSONAL PUBLIC SERVICE NUMBER (PPS No): (see note 3 on page 4)

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If you have received lessons from an Approved Driving Instructor, please provide their permit number: (See note 12 page 5).

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2. Type of Application

- [a] In which licence category do you wish to be tested? (see note 1 on page 3)
(Please note that you can only apply for a test in respect of one licence category on this form)

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(If you are applying for a bus or truck test, please also complete section 2[k])

- [b] Which driving test centre do you want to be tested at? (see note 4 on page 4)

- [c] Please advise of any period when you are unavailable to sit a driving test. (see note 5 on page 4)

- [d] In certain cases cancellations may become available. Are you free to take a cancellation slot? (see note 5 on page 4)

YES NO

- [e] Have you previously taken a driving test in any licence category?

YES NO

If YES, please give the approximate date of the test.

DAY			MONTH			YEAR				
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- [f] What is the restriction code(s) and date of issue of your learner permit in the category applied for? (see note 7 page 5)

Restriction code(s) _____

DAY			MONTH			YEAR				
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- [g] Do you have a disability which requires you to drive a specially adapted vehicle? (see note 6 on page 5)

YES NO

- [h] Are you deaf or are you hard of hearing and would you need assistance? (see note 6 on page 5)

YES NO

- [i] Do you wish to have your test conducted in Irish? YES NO

- [j] Any other relevant information about your application.

[k] Bus or Truck Test

- [i] If you are applying for a test in any of the bus or truck licence categories (C, C1, D, D1 etc) please state if you are applying for a Driver Certificate of Professional Competence (Driver CPC). (See note 2 on page 4)

YES NO If No, please state why

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- [ii] If the answer to question (i) is YES, do you want to take both parts of the Driver CPC test together? (see note 2 on page 4)

YES NO

- [iii] If you have already passed one part of the Driver CPC test and now want to take the other part please state which part you are applying for. (see note 2 on page 4)

Part 1 [Driving Test] Part 2 [Practical Knowledge Test]

3. Declaration by Applicant

I want to apply for a driving test and I declare that the information I have given is correct. It is an offence to give misleading information.

SIGNATURE: _____

DATE: _____

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APPLICATION FORM INFORMATION

PRACTICAL DRIVING TEST



PLEASE READ NOTES CAREFULLY BEFORE COMPLETING YOUR APPLICATION FORM

1. Driver Licence Categories

Licence Category	Vehicles in Licence Category
AM 	Mopeds. Light quadricycles.
A1 	Motorcycles with an engine capacity not exceeding 125cc, with a power rating not exceeding 11 kW and with a power to weight ratio not exceeding 0.1 kW/kg. Motor tricycles with a power rating not exceeding 15 kW.
A2 	Motorcycles with a power rating not exceeding 35 kW, with a power to weight ratio not exceeding 0.2 kW/kg and not derived from a vehicle of more than double its power.
A 	Motorcycles. Motor tricycles.
B 	Vehicles (other than motorcycles, mopeds, work vehicles or land tractors) having a MAM ¹ not exceeding 3,500 kg, designed and constructed for the carriage of no more than eight passengers in addition to the driver and where the MAM ¹ of any trailer is not greater than 750 kg. The combined MAM ¹ of the drawing vehicle and trailer must not be greater than 3,500 kg. Quadricycles (other than those covered by AM) also come under this category.
BE 	Combination of drawing vehicles in category B and trailer where the MAM ¹ of the trailer is not greater than 3,500 kg.
W 	Work vehicles and land tractors.
C 	Vehicles (other than work vehicles or land tractors) having a MAM ¹ exceeding 3,500 kg, designed and constructed for the carriage of no more than eight passengers in addition to the driver and where the MAM ¹ of any trailer is not greater than 750 kg.
CE 	Combination of drawing vehicles in category C and trailer where the MAM ¹ of the trailer is greater than 750 kg.
C1 	Vehicles in category C having a MAM ¹ not exceeding 7,500 kg, designed and constructed for the carriage of no more than eight passengers in addition to the driver and where the MAM ¹ of any trailer is not greater than 750 kg.
C1E 	Combination of drawing vehicles in category C1 and trailer where the MAM ¹ of the trailer is greater than 750 kg and where the MAM ¹ of the drawing vehicle and trailer combined does not exceed 12,000 kg. Combination of drawing vehicles in category B with trailer where the MAM ¹ of the trailer is greater than 3,500 kg and where the MAM ¹ of the drawing vehicle and trailer combined does not exceed 12,000 kg.
D 	Vehicles designed and constructed for the carriage of more than eight passengers in addition to the driver and where the MAM ¹ of any trailer is not greater than 750 kg.
DE 	Combination of drawing vehicles in category D and trailer where the MAM ¹ of the trailer is greater than 750 kg.
D1 	Vehicles in category D designed and constructed for the carriage of no more than 16 passengers in addition to the driver, with a maximum length not exceeding 8 metres and where the MAM ¹ of any trailer is not greater than 750 kg.
D1E 	Combination of drawing vehicles in category D1 and trailer where the MAM ¹ of the trailer is greater than 750 kg.

¹ Maximum Authorised Mass (also known as Design Gross Vehicle Weight D.G.V.W) means design laden weight. Manufacturers generally refer to it as gross vehicle weight (g.v.w.) and it is usually displayed on a metal plate attached to the vehicle by the manufacturer.

For a motorcycle driving test, a sidecar is not permitted for test purposes except in the case of a person with a disability.

To take a driving test in a vehicle with a trailer, you must hold a full licence for the drawing vehicle e.g. in order to take a test in category BE, you must hold a full B licence and a learner permit for BE.

You must provide the vehicle for the driving test. We will inform you of the vehicle specifications and type of vehicle required in your appointment notification for the test.

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2. Driver Certificate of Professional Competence

From 10 September 2008 in the case of a bus driver and 10 September 2009 in the case of a truck driver you must hold a Driver Certificate of Professional Competence (Driver CPC) to work as a professional driver.

If you wish to drive either a truck or bus professionally and you didn't hold a full driving licence (before 10 September 2008 for a bus or 10 September 2009 for a truck) either for the vehicle you want to drive or some other vehicle in the vehicle category, you must take an extended two part driving test to qualify for the Driver Certificate of Professional Competence.

A person who has a full driving licence; if for example you hold a C1 licence before 10 September 2009 and after that date you want to take a C licence to drive professionally, you need only take the normal driving test to get the full C licence. As you already hold the C1 full licence you will gain an exemption from the extended Driver CPC test.

Part one is the bus or truck driving test, which lasts approximately 90 minutes. Part two is a test of knowledge, lasting approximately 30 minutes, covering aspects of driver safety and proper procedure. These tests can be scheduled separately on different dates or together on the same day as requested by the test applicant.

Before taking the driving test a person must pass both the normal driver theory test and a special two part Driver CPC theory test.

A person who is taking a bus or truck driving test and does not plan to drive professionally but decides to do so at a later date can take Part Two of the test to qualify for Driver CPC providing this (and the necessary Theory Tests) is done within a two year period.

You must provide a PPSN in all cases when applying for a Driver CPC. For more information on Driver CPC including details of drivers exempt from the new rules please visit www.rsa.ie and click on the Driver CPC link under the Professional Driver Icon.

3. PPSN

The Personal Public Service Number (formerly RSI number) is your unique reference number to help you to access benefits and information from public service agencies.

If you do not know your PPSN you should contact your local office of the Department of Social Protection. This office will try to trace a number for you or in the event of you not having a number, will get one for you. New applicants for PPSN will be asked to produce documentary proof of identity and residence in this country.

4. Test Centres

Driving test centres are located countrywide as set out in the table below.

Athlone	Dundalk	Naas
Ballina	Dungarvan	Navan
Birr	Ennis	Nenagh
Buncrana	Galway	Newcastle W.
Carlow	Gorey	Portlaoise
Carrick-on-Shannon	Kilkenny	Roscommon
Castlebar	Killarney	Shannon
Cavan	Kilrush	Skibbereen
Clifden	Letterkenny	Sligo
Clonmel	*Limerick City	Thurles
Cork	- Castlemungret	Tipperary
Donegal	- Woodview	Tralee
Dublin City	Longford	Tuam
- Rathgar	Loughrea	Tullamore
- Finglas	Mallow	Waterford
- Tallaght	Monaghan	Wexford
- Raheny	Mullingar	Wicklow

*You may be tested at either test centre.

You can apply for a driving test at any test centre and as far as possible your test will be scheduled for the centre you nominate. Driving test for Motorcycles, Trucks and Busses are not conducted at every test centre, if you apply for a test in these licence categories you will be scheduled at the centre nearest to you where it is conducted.

If you visit www.rsa.ie you can view a site map and waiting times for each centre. If you are applying for a test in category W (tractor/works vehicle) you can request to have the test conducted at a town nearer to you than any of the above centres and every effort will be made to facilitate you.

5. Availability

The aim of the Road Safety Authority is to have an average of a ten week waiting time for driving tests at test centres. From time to time waiting times will be longer or shorter, given demand at individual test centres. If you are not available at some point, you should note this on the application form. Up to date waiting times, by test centre, are available at www.rsa.ie.

Cancellations become available, often at short notice and if you can take a test with notice from as little as two days, and up to ten days, please state this on the application form.



6. Disability or Hard of Hearing

If you use a car that is adapted to enable you to drive because of a disability, please let us know as soon as possible by ticking the relevant box at 2(g) of the application so that appropriate arrangements can be made for you on the day of the test. If you are deaf or have profound hearing loss please let us know. You will be asked a number of questions on the rules of the road at the beginning of the test; to help us make arrangements and to help you with instructions for the test on the day you can bring along a relative or a friend, but not a driving instructor. This person cannot however accompany you on the driving part of the test.

7. Learner Permit

The learner permit was previously known as the provisional licence. The Driver Number is a nine digit number under item 5 on your learner permit (it is the number at 4[d] in the case of a plastic card permit). The learner permit restriction code is a three digit number e.g. 991, 992 on your learner permit. Please supply the restriction code(s) and date of issue for the licence category in which you are applying for a test.

In order to take a driving test, you must hold a learner permit for the licence category in which you wish to be tested. A first time holder of a learner permit (permit will have code 991 noted in the restrictions column) for licence categories AM, A1, A2, A, B and W (Motorcycle, Car and works vehicle) must hold the learner permit for six months before taking the test. Category BE and bus and truck categories are exempt from the 6 months requirement.

A holder of a current full driving licence from another jurisdiction for more than six months is exempt from the requirement to hold a first learner permit for more than six months before they undergo a driving test. In such a case before undergoing a driving test you must forward a letter of entitlement from your licensing authority together with your driving licence to the Customer Service Manager, Driver Testing Section, RSA, Ballina, Co. Mayo where your licence will be authorised and a test date scheduled for you if appropriate.

In certain circumstances, you can only hold a learner permit if you already hold a full driving licence for a smaller/ lighter vehicle. Before applying for the test, you should ensure that you hold the correct learner permit.

Eligibility for a third or subsequent learner permit for any category of vehicle is dependent on you having taken a driving test within the previous two years or providing confirmation that a test appointment has been arranged for you in the vehicle category in question.

For more information on learner permits visit www.rsa.ie and click on the Driver Licensing icon.

If you have any doubt about your eligibility for a learner permit you should enquire immediately with your local Motor Taxation Office. Contact details for Motor Taxation Offices can be located in the telephone directory or at www.rsa.ie.

8. Learner Driver Training

As part of a programme of improving driving standards and safety on our roads, all new first time learner permit holders in the motorcycle and car categories are required to undertake structured Learner Driver Training.

Cars: Those taking out a first time car learner permit (permit will have code 991) on or after 4 April 2011 have to take structured lessons. Car learner drivers must complete a training programme known as Essential Driver Training (EDT) with an Approved Driving Instructor (ADI) before taking a driving test. The course is 12 hours for car licences.

Motorcycles: In the case of a motorcycle learner driver it applies to those taking out a first learner permit (permit will have code 991). Motorcycle learners must complete a training programme known as Initial Basic Training (IBT) with an Approved Driving Instructor (ADI). IBT must be completed before going on the road unsupervised with a motorcycle. The IBT course lasts for 16 hours.

Information about EDT and IBT is available at www.rsa.ie and can be accessed by clicking on the Learner Driver link. You can also view a list of Approved Driving Instructors under the ADI link.

9. Driving Test Fee

Your application must be accompanied by the correct fee for each test licence category. These are set out hereunder and are **non-transferable and non-refundable**. Payment should be made by postal order, money order or cheque, crossed and made payable to the Road Safety Authority. DO NOT SEND CASH. Applications accompanied by an incorrect fee will be returned. (For administrative reasons, no refunds will be made in respect of €2 or less in excess of the fee for the category concerned).

Categories AM, A1, A2, A, B, BE and W	€85
Categories C, C1, D and D1	€120
Categories CE, C1E, DE, D1E	€120
CPC Driving Test (Bus and Truck Category)	€152 [Part 1 - €120] [Part 2 - €32]

10. Cancellation of Test Appointment

Test appointments are normally issued four to five weeks before the date of the test. The Road Safety Authority aims to have an average of a ten week or shorter waiting time for a driving test. You should be mindful of this when applying and preparing for your driving test. You will find details of waiting times for test centres at www.rsa.ie. A minimum ten days notice of a cancellation must be given, otherwise the fee is forfeited. If you cancel your appointment more than twice the test fee will be forfeited.

11. Irish Language

An Irish language version of this form is available. If this application form is completed in Irish or you complete an Irish language version of the form your driving test will be conducted in Irish.

12. Test Preparation

To prepare for your driving test you should study The Rules of the Road booklet which can be bought at bookshops or visit the www.rulesoftheroad.ie website. Take driving lessons with an Approved Driving Instructor (ADI) and practice under the supervision of a competent accompanying driver (see note 8 page 5). You can view a list of Approved Driving Instructors by visiting the Learner Driver Section of the www.rsa.ie website. Each Approved Driving Instructor has an ADI permit number eg. F11111, which is on the card on display in their vehicle.

13. Customer Care

The Road Safety Authority is committed to continually improving its services and welcomes feedback. If you want to give feedback, make a complaint, or give a compliment, please write to the Customer Service Officer, Driver Testing Section, Road Safety Authority, Moy Valley Business Park, Primrose Hill, Ballina, Co. Mayo. You can also make contact by local 1890 40 60 40, by email to drivingtest@rsa.ie or on our website at www.rsa.ie.



Working To Save Lives

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Údarás Um Shábháilteacht Ar Bhóithre
Road Safety Authority

An Rannóg Tástála Tiomána, Páirc Ghnó Ghleann na Muaidhe, Cnoc an tSabhaircín,
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